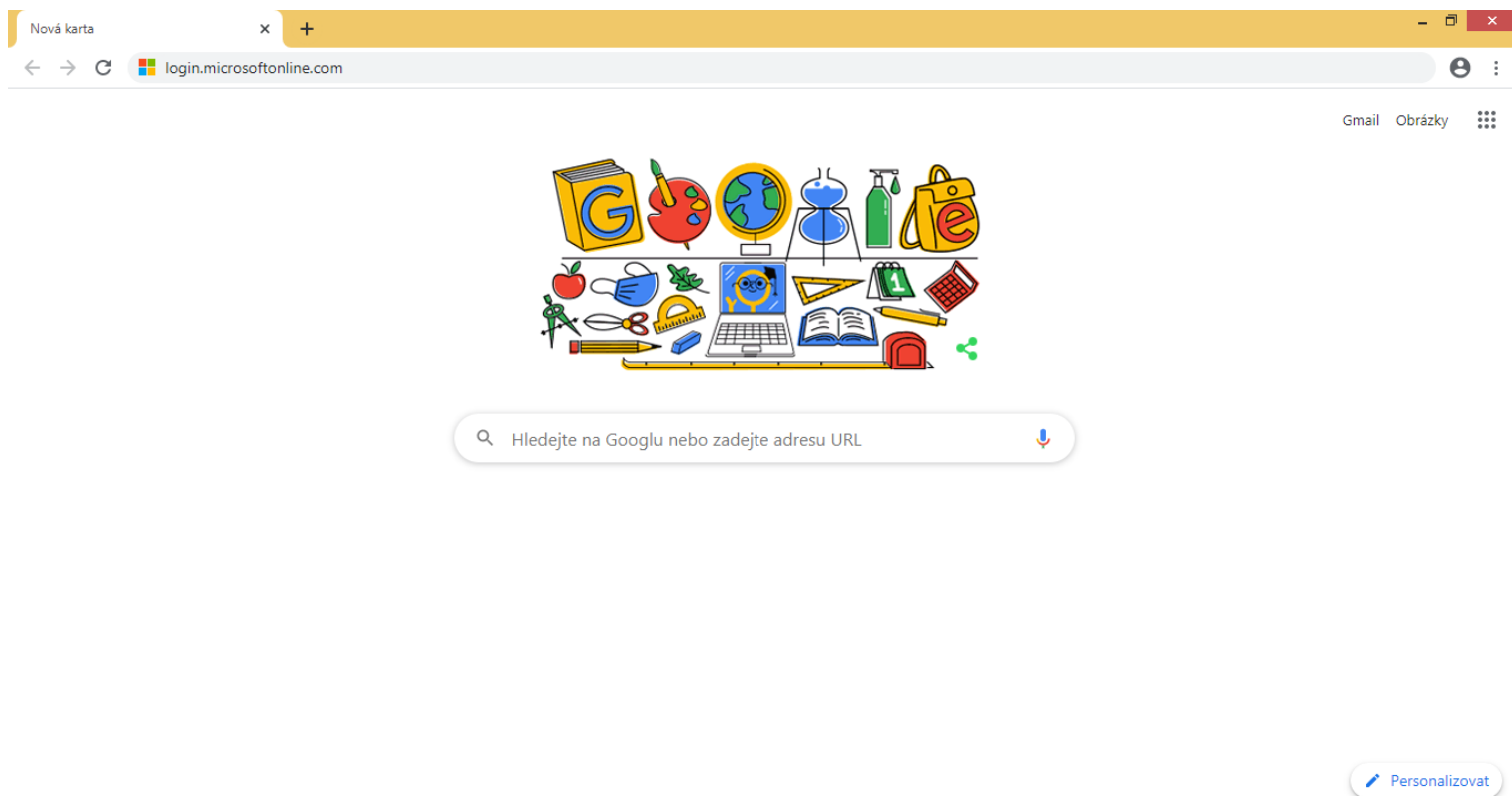
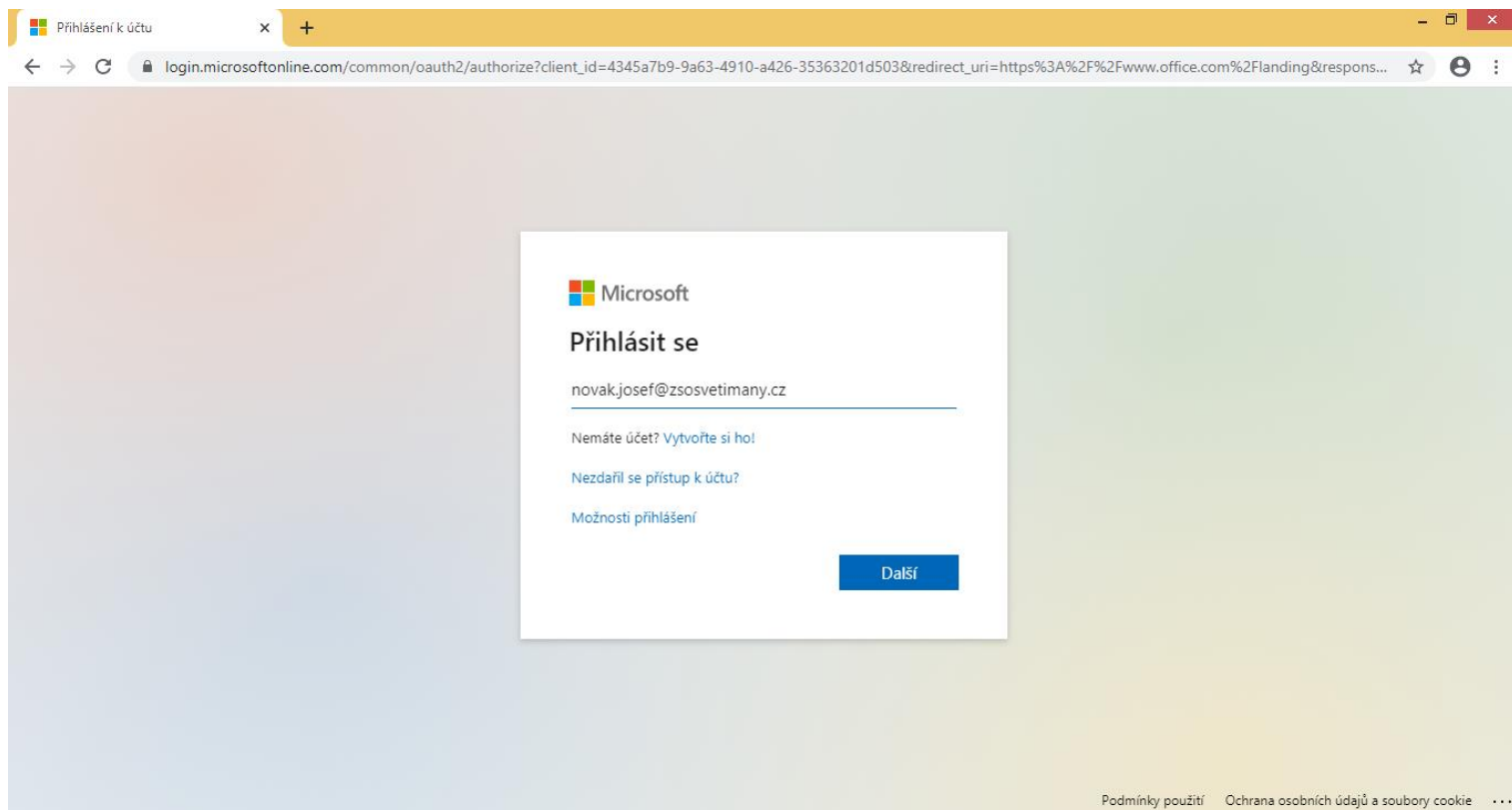


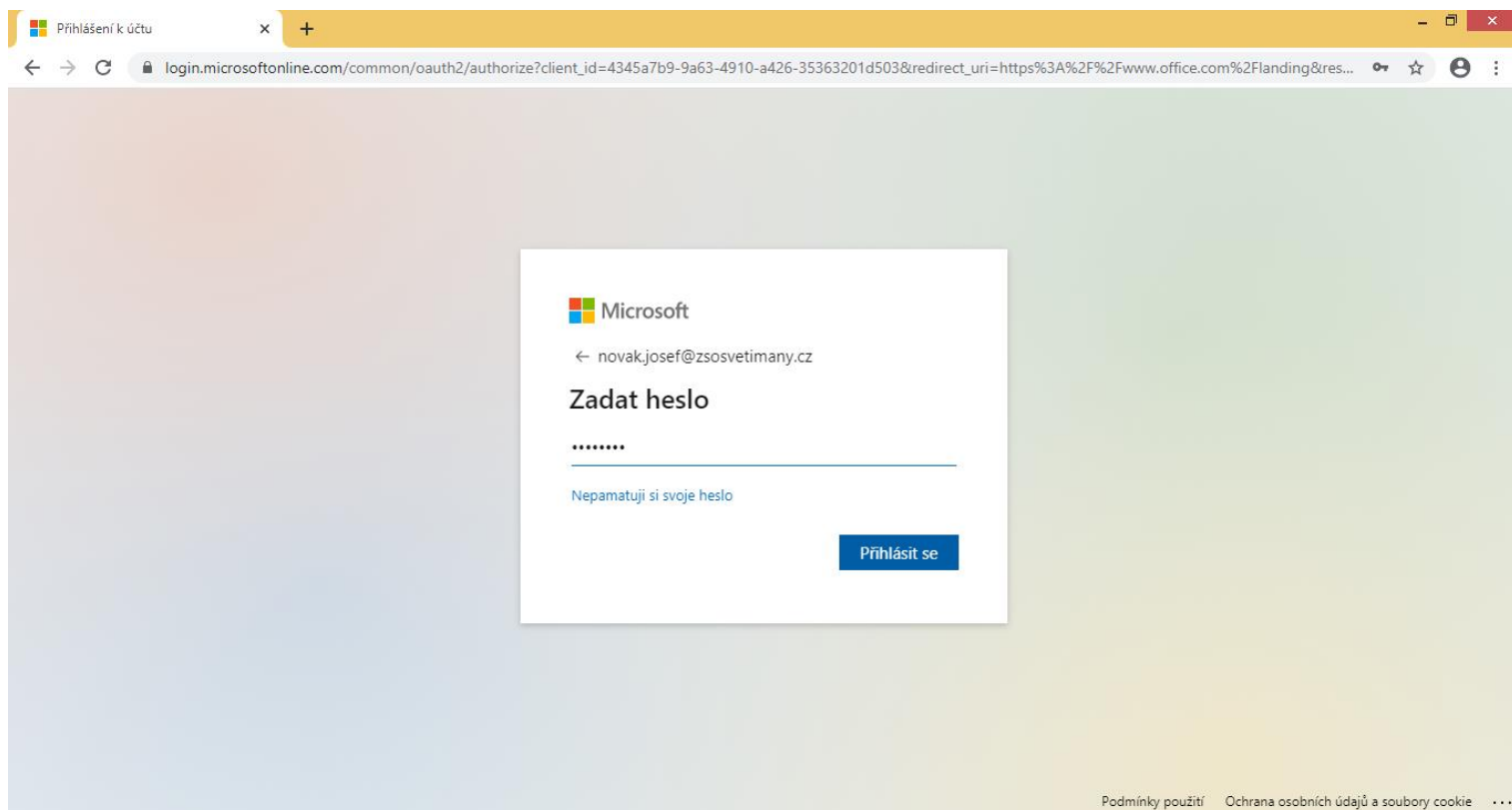
1. Do webového prohlížeče zadejte adresu login.microsoftonline.com.



2. Zadejte email žáka ve tvaru prijmeni.jmeno@zsosvetimany.cz (např. Josef Novák má email novak.josef@zsosvetimany.cz).

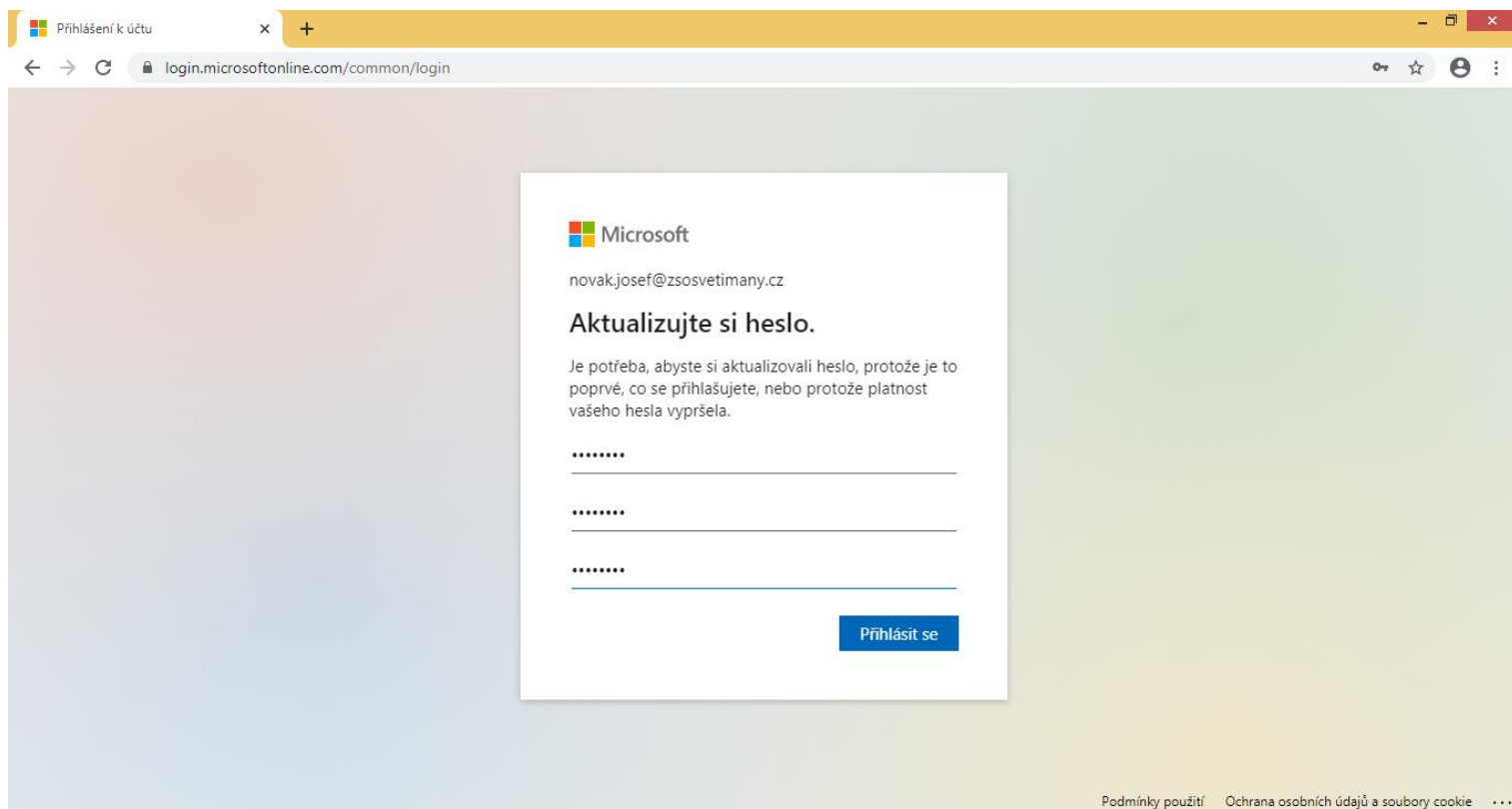


3. Zadejte heslo.



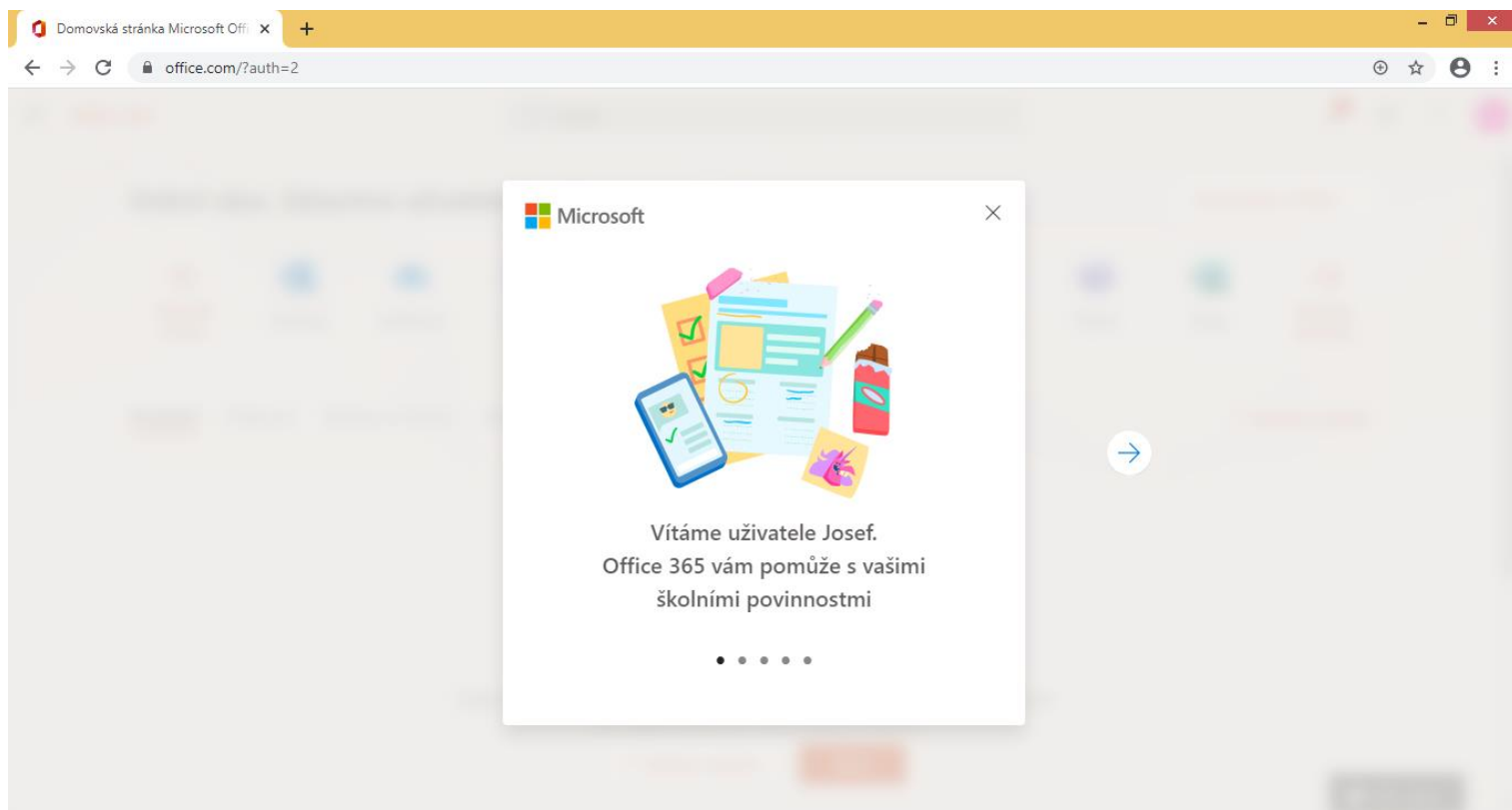
The screenshot shows a web browser window with the address bar displaying the URL: `login.microsoftonline.com/common/oauth2/authorize?client_id=4345a7b9-9a63-4910-a426-35363201d503&redirect_uri=https%3A%2F%2Fwww.office.com%2Flanding&res...`. The page features a Microsoft logo at the top left of the login card. Below the logo, the email address `novak.josef@zsosvetimany.cz` is displayed with a back arrow. The main heading is "Zadat heslo" (Enter password). There is a password input field with masked characters (dots). Below the field is a link that says "Nepamatuji si svoje heslo" (I don't remember my password). A blue button labeled "Přihlásit se" (Sign in) is positioned at the bottom right of the card. At the bottom of the page, there are links for "Podmínky použití" (Terms of use) and "Ochrana osobních údajů a soubory cookie" (Privacy and cookies).

4. Po prvním přihlášení si každý MUSÍ změnit své heslo. Heslo musí mít minimálně 8 znaků a musí obsahovat alespoň jedno malé a velké písmeno, jednu číslici.



The screenshot shows the same Microsoft login page, but the heading is "Aktualizujte si heslo." (Update your password). Below the heading, there is a message: "Je potřeba, abyste si aktualizovali heslo, protože je to poprvé, co se přihlašujete, nebo protože platnost vašeho hesla vypršela." (It is necessary for you to update your password because it is the first time you are logging in, or because the validity of your password has expired). There are three password input fields, each with masked characters (dots). A blue button labeled "Přihlásit se" (Sign in) is at the bottom right of the card. The footer links remain the same as in the previous screenshot.

5. Jste přihlášení do Office 365, projděte si základní informace.



6. Můžete začít pracovat s Office 365.

